



HARTNELL COLLEGE

### Citizens' Bond Oversight Committee for Measure T Minutes

DATE: January 19, 2022 3 p.m. **Approved**

Location: 411 Central Avenue, Building E, Room E-112, Salinas, CA 93901

#### MEMBERS

Name	Member Category	Present	Absent
1. Vacant	College Support Organization		
2. Gish, Vearl	Senior Citizens' Organization		x
3. Guss, Deneen	At-Large		X
4. LeBarre, Mike	At-Large		X
5. Leonard, Grant	At-Large	x	
6. Miguel, Timothy	At-Large	x	
7. Craig, Kimbly	Business Organization	x	
8. Richardson, George (Ted)	Taxpayer Organization	x	
9. Wong, Frances	Student		X

#### Others

Name	Title or Representing	Present	Absent
Dr. Steven Crow	Superintendent/President, Hartnell College	X	
Dr. Steven Crow	VP, Administrative Services, Hartnell College	X	
Joseph Reyes	Executive Director, Facilities Planning and Construction Management, Hartnell College	X	
David Techaira	Controller – Acting CBO - HCCD	X	

#### CALL TO ORDER & INTRODUCTIONS

The meeting called to order at 3:05 PM  
Introductions were made.

Grant Leonard

#### ADOPTION OF THE AGENDA

**Quorum was not met.**

Grant Leonard

#### PUBLIC COMMENTS

No public comments were made

#### ACTION ITEMS – Held for next regular meeting

1. Consider: Adoption of previous meeting(s) minutes – July 28, 2021  
October 27, 2021
2. Meeting Format
3. Annual Report, review, edit and ratify

**Hartnell College Vision Statement:** Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

**Hartnell College Mission Statement:** Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

## INFORMATION/DISCUSSION/PRESENTATIONS

1. President's Report Dr. Steven Crow  
Dr. Crow introduced himself in his newly appointed roll as Interim Superintendent/Pres. Thanked the committee members for their service. Went through current status of the campus. 55% face to face enrollment. Testing is on site through Virus Geeks in Parking lot 4. Have had to deregister some students due to lack of a vax, but were able to register more (800) through phone campaign. It was reported that there is program for students who enroll to receive up to \$300 for books after an additional two weeks of enrollment (enrolled through mid-Feb.) there is additional money for campus food service. This will amount to a total of \$550 for books, main campus food services and additional bookstore purchases.

Dr. Crow was asked for his background where in he gave a brief highlight. Has been in college administration 26 years. 15 of them in a Vice President role. Will be in this current position through June 30 or less if a permanent President is found.

2. Committee Replacement members Dawn Henry  
President's office working on recruitment and recognizes importance. Marketing Director will be putting out message for recruitment. If members know of any one interested can request from Ms. Henry application (or it is on the web). Member Craig will also be stepping down after the next special meeting. Her schedule creates a conflict on Wednesdays and going forward is not sure of any possible conflicts. Has tendered a name for a business representative replacement and who will be receiving an application. Process is for an application to be filled out, submitted to the President's office. Applications are checked to make sure there is nothing that would preclude serving (e.g. a Member at Large or a member from College Support can not be an active employee). Those applications that do not have any conflict are then presented to the board for their review and determination of appointment.

## OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. Project Scopes: Joseph Reyes  
Castroville will be 100% complete (Contractor) on Friday Jan 21. Nursing will be 98% complete. Each campus still has some Owner provided, Owner installed (OPOI) items that have been delayed in deliver due to supply chain issues. Mostly in the IT areas. But functional for opening.

DSA: Two projects still at DSA – Bldg. J and Bldg. K. The first of these is not decided but one will start I Spring 2023.

Next project to start Feb. 7 renovation of Building B 2<sup>nd</sup> floor. Contract has been awarded to Tombleson, Inc. (Nursing Contractor).

Going into the programming (design) phase is the practice field. This will be a renovation of the field (to full size) the bleachers, new ADA compliant restrooms and the track.

The last project of Series A or Phase I is the renovation of classrooms in Bldg. E. This will begin in summer 2022. Reason for a project at a time is that the projects now focus on renovation on main campus. There is not enough room to shut down more than one building for classroom use.

2. Financials

David Techaira

The reports were gone over with the committee. The reports state that the bond funds are being spent down as required. At this time, it looks that the first phase with four of the projects about complete, is approximately \$6M over budget. The final figure will not be available for Phase I until all projects complete. This actual vs budget is a comparison of the 2017 budget to actual costs as being submitted for invoice payment.

Questions pertained to how this overage affects future projects. It was discussed that projects have been juggled (Alisal new building being postponed to Phase III for further review), the practice field being moved up to Phase II. Current review of the funds and budget still provide for most to all projects being done. What will assist the bond funds is possible matching funds from state/chancellor's office. The buildings F, G and H are the oldest buildings on campus and thus qualify for those matching funds. The district has already applied to be eligible to receive those funds. Waiting to see if the state goes out for a state wide G.O. Bond which will be source of those matching funds. Determination is made on a point system off the applications and the district project for F, G and H does afford a high point total.

3. Mr. Reyes escorted the members over to the new Nursing and Health Sciences building for a tour.

NEXT MEETING(S)

Will need a special meeting with a quorum to complete annual report and vote on meeting formats. Doodle Poll will go out but start with Feb 4 Friday as those present today have time on that date.

Next Meeting will be April 27, 2022 and will be in E112 or ZOOM if vote passes.

ADJOURNMENT

Grant Leonard

The meeting adjourned at 3:38 P.M.